

COURSE PRICING

All course prices are per delegate and includes equipment, lunch and morning/afternoon refreshments.

JCI Presenter:	£35
JCI Achieve:	£35
JCI Trainer	£70 (2 day course – night's stay over recommended)
JCI Admin:	£35
JCI CSR:	£20
JCI Head Trainer:	£20

PLEASE NOTE: Accommodation is NOT included and is to be arranged by the delegate. Novotel Edinburgh Park has preferential room rates for delegates up until XXth of XXXX, please quote JCI Total when booking.

Accommodation:

£79pp B&B single; £89pp Double/Twin so £45 each if sharing for one night.
Novotel Edinburgh Park, 15 Lochside Avenue, Edinburgh. Tel: 0131 446 5600
www.novotel.com

Evening meals:

Friday, 2hr open buffet: £15
Saturday, sit down meal: £20

AVAILABLE PACKAGES:

JCI Presenter & Trainer: £120
includes 3 days' training, meals including Friday's evening buffet, and Saturday evening's dinner.

JCI Total Combo: £80
2 separate whole days' training, meals including either Friday's or Saturday's evening meal.

ORGANISING TEAM 2009:

For more info and to register, contact the pure dead brilliant JCI Scotland:
Development Director: Alastair Davis on alastair_davis@jciedinburgh.org.uk
Secretary Treasurer: Lesley Fowler on lesley@lesleyfowler.com
National President: Julie Diver on julie_diver@jciedinburgh.org.uk

JCI TOTAL

A whole weekend of great training

3rd – 5th July 2009

Novotel Edinburgh Park, Edinburgh, Scotland

JCI Presenter
JCI Achieve
JCI Trainer
JCI Admin
JCI CSR
JCI Head Trainer



About JCI Total & JCI Training

JCI Total is the informal name given to this weekend, dedicated to providing lots of opportunities for members to be inspired, learn and grow with fellow members across Scotland, Ireland and the UK. All the courses are facilitated by JCI under the established JCI Training programme.

Operating more like a professional training organization, JCI Training aims to develop new trainers who, in turn, will help JCI officers to efficiently fulfill their duties and ensure the members have the skills and knowledge to act responsibly in local activities.

The online tools for JCI Official courses organization and registration will keep records of all training activities not only of trainers, but also of all members who participate in JCI Official courses.

The purpose of JCI Training is to research, design, certify trainers, endorse and conduct training and development courses aligned with the JCI Mission and Vision and the annual JCI Plan of Action and current strategic plan.

TIMETABLE SUMMARY

FRIDAY:

JCI Presenter

JCI Achieve

SATURDAY:

JCI Trainer (day 1)

JCI Admin

SUNDAY:

JCI Trainer (day 2)

JCI CSR (morning)

JCI Head Trainer (afternoon)

COURSES ON OFFER

JCI Presenter

What is it?

Focuses on the concepts of creating and delivering an effective presentation utilizing visual aids and strong delivery methods with a mind towards understanding the audience. Participants practice presentations during the entire course.

Who's it for?

Members who want to expand their presentation skills in order to make better project reports and intervene during chapter meetings.

How long? Full day **How many people?** Minimum 6 and maximum 20

For full details on the content, please visit
<http://www.jci.cc/university/en/jcipresenter>

JCI Achieve

What is it?

A full day course that uses discussions and case studies to understand and establish the local organization's identity, its purpose and how to accomplish JCI's Mission, effectively adopt and use recognizable and appreciated activities, understand the existing demographic groups and their characteristics and how to build an attractive organization that will bring in new members who are looking for the development opportunities and want to create positive change as active citizens.

Who's it for?

Members who want to fully understand the meaning, purpose and dynamics of building an attractive JCI local organization.

How long? Full day **How many people?** Minimum 6 and maximum 60

For full details on the content, please visit
<http://www.jci.cc/university/en/jciachieve>

JCI Trainer

What is it?

A two day course that covers adult learning styles, the best training methods to teach adults, the training tools and other techniques you need to understand to deliver training for adult audiences.

Who's it for?

JCI Trainer can be taken by those who graduated from JCI Presenter and want to develop their confidence in presenting complex information in an understandable and interesting way, and increase your ability to motivate others.

Note: Participants are required to bring a laptop computer to work on the course development.

How long? Two days **How many people?** Minimum 6 and maximum 30

For full details on the content, please visit <http://www.jci.cc/university/en/jcitrainer>

JCI Admin

What is it?

A full day course recommended for all new local board members or any member who wants to become a leader at any level in the local organization. The course covers the structure of the local board, management of the local organization affairs, the conducting of meetings, planning and the importance of having community activities for the achievement of JCI's Mission.

Who's it for?

Members who want to become local officers and want to understand the role and responsibilities of officers and dynamics of the management, administration, meetings, opportunities and planning of an efficient JCI local organization.

How long? Full day **How many people?** Minimum 6 and maximum 60

For full details on the content, please visit <http://www.jci.cc/university/en/jciadmin>

JCI CSR

What is it?

This new JCI course outlines the importance of corporate and social responsibility in our communities and ways to impart knowledge on the general aspects of CSR.

Who's it for?

Any members who are interested in learning more about, and implementing CSR in their communities and in business. This course is also open to non-members.

How long? half day (approx 4 hours)

For full details on the content, please contact the organising team.

JCI Head Trainer

What is it?

Presenting the JCI Training standards of performance and efficiency for JCI Certified Trainers, this course unveils the methods of mentoring and coaching the Assistant Trainers, helping them to improve their skills and efficiency in delivering the course content and brings up the Head Trainer's responsibilities with online course administration, programming and reporting.

Who's it for?

JCI Certified National Trainers only.

How long? half day (approx 4 hours) **How many people?** Minimum 2 and maximum 100

For full details on the content, please visit <http://www.jci.cc/university/en/jciheadtrainer>